



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

www.leighonseatowncouncil.gov.uk

Chair: Councillor Bernard Arscott | **Vice Chair:** Councillor Carole Mulroney
Town Clerk: Clare Milligan



Community and Culture Committee Meeting

You are hereby summoned to attend the Community and Culture Committee Meeting to be held in the Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, Essex, SS9 1SP on Tuesday 15th April 2025 at 7.30pm.

C Milligan

Clare Milligan
Town Clerk
9th April 2025

Chair: Councillor P Gilson

Councillor Membership: Dr D Bowry, A Hart, J Lloyd, C Mulroney, O Richards and J Suttling.

The press and the public are cordially invited to join the meeting.

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the Agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. In accordance with Standing Order 3.f. no one person shall speak for longer than 3 minutes. At the close of this item members of the public will no longer be permitted to address the Council.

4. Minutes

To receive and agree the minutes of the Community and Culture Committee meeting held on 11th February 2025 and the Extra Ordinary Meeting held on 18th February 2025.

5. Clerk's Report

To receive an update on any matters arising from the meeting on the 11th February 2025 that are not an agenda item.

6. Allotments

Leigh Allotment Site Numbering

To discuss and decide on the possibility of renumbering the plots on this part of the site to include the letter L.

Service Agreement for the Allotment Associations

To receive the updated service agreements for discussion and agreement as recommended by the working party.

7. Hall Hire Terms and Conditions

To receive a report from the Bookings and Events Officer regarding the amended Terms and Conditions for hall hire including looking at regular hirer definition and non-refundable deposits for discussion and agreement.

8. Skate Park Play Ground Inspection

To receive the annual report from the Playground Inspector for discussion and agreement on next steps.

9. VE Day

To receive an update on the day and the events and facilities arranged for agreement.